



**South Coastal Workforce Investment Board  
Quarterly Meeting  
8:30 AM – 11:00AM on May 21, 2008 at  
Blue Cross Blue Shield  
25 Technology Center  
Hingham, MA 02043**

Attending: Harry J. Brett, Joan Circillo, Patricia Daly, Peter Forman, William Harris, Paul Hart, James Howard, Stephen Howard, Edwin Lofgren, Kevin Madden, Mary Mahon McCauley, Maralin Manning, James Pinkham, Harry Salerno, Don Uvanitte, Charles Wall

Absences: Russell Averna, David Cesario, Geraldine Dussault, Matthew Glynn, Denis Hanks, Martha Sue Harris, Lucila Kelesoglu, Joseph MacRitchie, Linda McAlduff, Rosemarie McGillicuddy, Edward Mello, Joseph Notini, Mamie O'Connor, Michael Pignatello, Peter Racicot, Dean Rizzo, David Ryan, Doric Scarpelli, Keith Segalla

Staff: Maryellen Brett, Alicia LeClaire, Deborah Lipton, Joyce Livramento-Young, Regina Zahran

Guest(s): Arthur Brookfield, Geoff Beane, Samuel Martin

1. Don Uvanitte, Chairman: called the meeting to order at 8:45 a.m. He asked for everyone to introduce themselves. He then asked Alicia LeClaire, Debbie Lipton and Joyce Livramento-Young to provide a brief description of their backgrounds and new roles at the SCWIB. Kevin Madden, City of Quincy, present on behalf of Mayor Thomas Koch, informed the Board of his familiarity of the Board's work due to his previous SCWIB liaison status under Mayor Sheets. He reiterated the commitment of the City of Quincy to the Board. Stephen Howard, Blue Cross Blue Shield offered a tour of the building after the meeting and spoke about the commitment of BCBS to the Board and to the community.
2. Motion was made to accept the minutes of the January 30, 2007 meeting and accepted. Seconded and approved.
3. Harry Salerno, Treasurer: presented the Treasurer's report and thanked Arthur Brookfield for the updates and information. Items covered included: impact of rescissions; roll-over funds; Additional grant State One-Stop money to be spent on staff development and infrastructure; DTA money may not all be spent; the regional allocation for the SCWIB has increased approximately by \$730,000 for FY09. A motion was made to accept the Treasurer's Report, seconded and carried.
4. Maryellen Brett, Executive Director: provided a written update of current programs which was included in the meeting packets. She invited all members to view the update and contact her with any questions or comments. The topics in the written update were:

Youth

WIA programs; YouthWorks, Pathways to Success by 21; Connecting Activities; and Career Quest

Adult

Adult Basic Education and Career Center update

### Business/Sectors/Research

Workforce Training Fund; Film Industry; Workforce Data and Regional Summits

### Legislation

State Budget and Workforce Competitiveness Trust Fund.

### High-Performing Boards

### Labor Market Blueprint

### Strategic Planning

### Communications Plan

5. Geoff Beane: Guest speaker, from Amory Street Associates provided an overview of the Workforce Development System. Geoff's presentation included funding streams, the service delivery systems; the roles of community based organizations (CBO's) and State agencies in the delivery of services. Harry Salerno pointed out that the role of the Board is to set policy. This presentation provided the foundation for understanding the elements of the Workforce systems.

Geoff also provided three handouts:

1. A map of the workforce Development Service Delivery System;
2. A chart of the funding policy set by Federal/State/Local government;
3. Working to Succeed – Individuals, the Commonwealth and Community Based Organizations

Group discussion followed with statements initiated by Harry Salerno:

The Board is supposed to be focused on policy. When was the last time we looked at policy issues? Or discussed the delivery of services? What are the policies of our region? Do they remain viable? Are the providers the proper providers and doing their jobs?

The Board members then participated in a general discussion regarding policy setting and oversight responsibilities and the needs of the region looking at the new industries coming to the South Shore (i.e. film); how are we planning to utilize the employees we have on hand? How are we meeting the needs of the South Coastal workforce? There was an inquiry about the marine needs in the area. The need to identify and remember the core jobs of the local economy. Where can we make the most impact? There will need to be active sub-committee's that have a purpose.

All agreed the session was very productive and concurred that, going forward, policy and oversight issues will be key in the strategic planning process.

6. Old Business – none.
7. New Business – none.
8. A motion was made to adjourn the meeting, which was seconded and carried.

Meeting Adjourned.