



South Shore Workforce Investment Board
Board Meeting
8:30 AM – 10:30 AM on November 29, 2011
at
South Shore Chamber of Commerce
36 Miller Stile Road
Quincy, MA 02169

Members Present:

Harry J. Brett, Patricia Daly, Peter Forman, James Howard, Linda M. Lawrie-Braunstein, Alan Macdonald, Joseph MacRitchie, Kevin Madden, David Manning, Rosemarie McGillicuddy, Robert Miller, James Pinkham, Dean Rizzo, Harry Salerno, Doric Scarpelli, Stephen Shay, Gail Simms, Beth Ann Strollo, Paul Sullivan, Peter H. Tsaffaras, Don Uvanitte, Charles Wall

Members Absent:

William Brennan, David Cesario*, Joan Cirillo*, Susan Fontana, Brenda Ebode, Greg Hanley*, William Harris*, Paul Hart, Jeanette Paul*, Keith Segalla

WIB Staff Present:

Maryellen Brett, Alicia LeClaire, Deborah Lipton, Regina Zahran

WIB Staff Absent:

Joyce Livramento-Young *

Guests:

James Fatseas, Michael Jackman, Kevin Parham

*Excused Absence

I. Don Uvanitte, Chairman, called the meeting to order at 8:50 a.m. Welcome extended to new board members in attendance: David Manning, Bob Miller, Stephen Shay, Gail Simms, Beth Ann Strollo and Peter Tsaffaras. New board members provided a brief introduction of their profession.

DU apologized for the Boston Globe article; said he thought the executive director was doing a great job.

II. Quorum Attendance

III. Don Uvanitte, Chairman asked for comments, additions or corrections to the July 14, 2011 Board meeting minutes. Hearing none, a motion was made to accept the minutes. The Board approved the minutes and the motion carried.

IV: Harry Salerno presented the Treasurer's Report. Special thanks given to Arthur Brookfield for creating and updating the report. Explained to new members that the report is are different than private sector reports: this reports how the funds are being spent; how the programs are being implemented. A motion was made to accept the Treasurers Report: the motion was accepted and motion carried.

V. Executive Director's Update
Maryellen Brett, Executive Director

- Federal and State legislative activity
 - Lots happening at the national level: American Jobs Act is still in play.
 - Some funding for workforce programs under Health and Human Services.
 - \$1.5 m in youth year round and summer programs.
 - \$1.5 m in competitive grants.
 - WIA funding: projected overall 20% cut - may be felt at state level.
 - Payroll tax credit and unemployment expiring soon without continuing resolution.
 - the FY12 WIA cuts hit at state level resulting in cuts of about 65% in federal funding.
 - In Massachusetts UI will be leaving the Career Centers this year; access will be telephone and online only.
 - Workforce Training Fund is now a \$19M Trust Fund.
 - Gov. Patrick appointed legislative Jobs Creation Commission led by Senator Karen Spilka; will be traveling throughout state to hear about economic issues. More on this to come.
 - Adult Basic Education to be refunded via RFP from dept of elementary and secondary ed.

D. Manning: Infrastructure has to be sustained; there will be staff reduction; Sec. Goldstein will have planning session soon.

VI. One-Stop Career Center News
Kevin Madden, Executive Director, SCCDA & Kevin Parham, Plymouth Career Center Director

- DCS is monitoring the program/fiscal files of the South Coastal Career Development Admin.
- Recent visitors to the Plymouth Career Center: Cong. William Keating for a Veteran's Round Table; Michael Corcoran: Workforce Training Program and Lt. Gov. Timothy Murray.
- Veterans are successfully using LinkedIn for jobs.

Massachusetts Unemployment rate:	7.3% (National Unemployment rate: 9.0%)
South Shore Region Unemployment rate:	6.1%
Total Customers Served:	6,899 (50% of Annual Plan of 13,909)
Total Businesses Served:	308 (45% of Annual Plan of 683)
Job Order Listings:	169 (47% of Annual Plan of 362)
Total UI Claimants Served:	3,354 (58% of Annual Plan of 5,775)
Total Veterans Served:	442 (49% of Annual Plan of 900)
Disabled Customers Served:	519 (58% of Annual Plan of 900)

(Performance stats for 1st quarter should be 33% of plan)

VII. Greetings from Mayor Koch, Jim Fatseas, Chief of Staff, City of Quincy

- Thank you to the board from Mayor Koch.
- Recently attended an Executive Committee meeting where the main topic was better communication with the Chief Elected Official and the SSWIB.
- Discussed funding and grant opportunities through the American Jobs Act.
- City of Quincy has received IQ funding (approx. \$50 million).
- City of Quincy has applied for Tiger Grants (tied to the transportation process).

VIII. Jay MacRitchie, Quincy Housing Authority: Overview of Open Meeting Law

- Open meeting law was amended on July 1, 2010.
- The SSWIB is a public body.
- All members are appointed by the Mayor of the largest community in the region.
- The board is established to serve a public purpose.
- Oral or written communications to any medium including electronic mail between and among a public body on any public business within its jurisdiction.
- Overseen by Attorney General's office.
- All members need to sign an acknowledgement that they have received, read and understand the regulations of the Open Meeting Law.
- Meeting requirements:
 - Agenda must to be posted 48 hours prior (Sat/Sun are no longer included).
 - Must include topics to be discussed.
 - Must include: date, time, place of meeting.
 - New Business / Old Business (should be elaborated).
 - Executive session / Committee's / Sub Committee's also must be posted.
 - Staff is required to make sure that the meeting is posted in each community; send email with a read receipt notice to ensure that each town has opened the email.

Request was made to Board members to review the materials, sign the acknowledgement form and return it to the SSWIB Office.

IX. Committee Updates

- Youth Council, Debbie Lipton
 - Milton Hospital / Randolph High School program was a success; 16 students participated.
 - Year Round YouthWorks Fund: application to be submitted end of November; will serve an additional 23 youth who reside in Quincy, Randolph and Weymouth.
 - Take 1 Hire a Summer Youth Campaign: a pilot for 2011 Summer; there were four employers. Would like to build more capacity for next summer's program to have an employer development, student development and matching process.
 - WIA Youth contracts were approved for six vendors; new this year: Hull Lifesaving Museum.
 - Connecting Activities: now in five regions: Braintree, Plymouth North and South, Quincy, Randolph, and Middleboro; targets youth who are academically at ; there are six staff.
- One Stop Career Centers, Jim Howard
 - JH: attended the Veteran's round table in Plymouth with Cong. Keating.
 - Career Centers are doing a great job with the vets
 - Met with Jim Fatseas at the Executive Committee meeting about the Charter.
 - Memorandums of Understandings (MOUs) are in compliance with state rules.
 - Have had recent meetings on Individual Training Accounts (ITAs).

- Workforce Issues, Harry Brett
 - There are a lot of job seekers that need to be retrained in different work.
 - Need to come to the realization that there are a lot of jobs that are gone and some are gone for good.
 - We will have a better report for the next meeting.
- Resource Management, Peter Forman
 - Working to schedule the next meeting that will take place at one of the career centers.
- Executive Committee
 - Waived for today as reports were heard from Maryellen Brett, Jim Fatseas and Don Uvanitte.

X. Old Business

No old business

XI. New Business

There will be an orientation for new members; a calendar will be created with dates for 2012 meetings; this will include committee meetings and Board meetings.

XII. Meeting Adjournment at 10:25 am