



South Shore Workforce Investment Board
Board Meeting
8:30 AM – 10:30 AM on June 28, 2012
at
North River Conference Center (NRCC)
525 Beech Street
Rockland, MA

Members Present:

Patricia Daly
Peter Forman
Greg Hanley
William Harris

Alan Macdonald
Kevin Madden
David Manning
Robert Miller

Dean Rizzo
Stephen Shay
Peter H. Tsaffaras
Don Uvanitte

Members Absent:

Harry J. Brett
Joan Cirillo*
Susan Fontana
Paul Hart*
James Howard*
Linda M. Lawrie-Braunstein*

Joseph MacRitchie
Rosemarie McGillicuddy*
Jeanette Paul
James Pinkham
Harry Salerno*

Doric Scarpelli*
Gail Simms*
Keelas Small*
Beth Ann Strollo*
Dr. Charles Wall

WIB Staff Present:

Maryellen Brett
Alicia LeClaire

Deborah Lipton
Joyce Livramento-Young

Regina Zahran

Guests:

Arthur Brookfield
Laurie Fadden

James Fatseas
Michael Jackman

Kevin Parham

*Excused Absence

- I. Don Uvanitte, Chairman, called the meeting to order at 8:55 a.m.
II. Quorum Attendance (not met).
III. Don Uvanitte: minutes from previous meeting (April 26, 2012) were not voted upon as there was not a quorum for attendance. Board Correspondence: Harry Brett sent a letter of resignation. Kevin Madden will no longer be the liaison for the Mayor – Jim Fatseas will now be the liaison for the Mayor.
IV: There was no Treasurer’s report for the meeting given that the Annual Plan is due until July 17, 2012.
V. Maryellen Brett, Executive Director: Executive Director’s Update

- Annual Plan: This year Department of Career Services (DCS) has asked for information to be provided at various times. (1) General Documents are due July 17, 2012; (2) Attachment A -- Narrative Q&A is due 9/04/12; (3) Attachment A2 –Cost Analysis Template is due 11/15/12.
- Dave Manning, DCS, described the Annual Plan process.
- DCS can authorize minimum training funding expenditures of 30% per region. Funding decreased. Some documents about training thresholds will be distributed to provide any help technical assistance that the South Shore Workforce Investment Board (SSWIB) needs.
- Maryellen Brett asked if the Business Plan is different from the Annual Plan.
- Dave Manning it is imbedded in the plan.
- The state announced a budget last night: Maryellen Brett to provide information to the board when they become available.

V. One-Stop Career Center Update

- Kevin Parham: Provided the performance statistics for the South Shore Career Centers: Plymouth and Quincy

As of May 31, 2012

- Massachusetts Unemployment rate: **6.0%**; National Unemployment rate: **8.2%**
- South Shore Region Unemployment rate: **5.3%** (as of May, 2012)
 - South Shore Labor Force: **283,956**
 - Employed: **268,906**
 - Unemployed: **15,050**
- Total Customers Served: **12,909** (93% of Annual Plan of 13,909)
- Total Businesses Served: **544** (80% of Annual Plan of 683)
- Job Order Listings: **350** (97% of Annual Plan of 362)
- Total UI Claimants Served: **7,067** (122% of Annual Plan of 5,775)
- Total Veterans Served: **848** (94% of Annual Plan of 900)
- Disabled Customers Served: **843** (94% of Annual Plan of 900)

Kevin Madden, Executive Director, SCCDA

- The lease for the Quincy Career Center (QCC) has been approved by the Quincy City Council.
- IT: the Career Centers will work with the contractor Retrofit; this will require moving from the State network to a new network; new website is southshorecareercenters.org
- Staffing is short on the State side; posting is still open for positions.
- EUC/REA - Long Term Unemployment
 - Emergency Unemployment Compensation review
 - Participants must go to a career center and participate in the required seminar
 - 5,000 letters will go out each week
 - QCC will be open Tuesday and Thursday nights to assist with the increase in the number of participants
 - QCC has hired temporary staff for the State (may be there until January, 2013)
 - State is being paid \$85 per person who complete the seminar

VI. Committee Updates

- Youth Council, *Steve Shay*
 - Summer YouthWorks Program:
 - Review of Summer YouthWorks Workman's Compensation issue.

- The start date has been moved from July 2, 2012 to July 9, 2012.
- Connecting Activities:
 - Braintree will not continue in the program
 - Will fund a position in partnership with the South Shore Chamber to engage employers on behalf of youth support chamber work.
 - Peter Forman: the South Shore Chamber Executive Committee is happy to participate but it has not been finalized yet.
- Don Uvanitte provided an explanation about the current Workman's Compensation coverage with Riley & Riley Ins. in regard to youth employed through this program.
- One Stop Career Centers, *Maryellen Brett for Jim Howard*
 - Career Center Committee is still looking for legal council
 - Charter expected to be complete by end of summer
 - ITA process is being reviewed
 - MOUs are up-to-date and being signed
- Workforce Issues, *Alicia LeClaire*
 - New contractor to produce the Blue Print
 - New Request for Quote (RFQ) to be issued
 - Adult Basic Education: Reauthorization of \$1.3 million in the South Shore area
 - List was finalized last Monday
 - List was based on community need with part performance of the organization as a criteria
- General Equivalency Diploma, *Joyce Livramento-Young*
 - The Quincy Career Center hosted a program this summer for the third year
 - Began with 20 participants; ended with 16 participants
 - Program will end in August

VII. Old Business

None

VIII. New Business

None

IX. Meeting Adjournment at 10:10 am. Next meeting will be Thursday, September 27, 2012